



Greenfield Primary School

Excellence and Enjoyment for All

Shaw Street, Greenfield, Oldham, OL3 7AA

Telephone: 0161 770 5525

Email: info@greenfield.oldham.sch.uk

www.greenfieldprimaryschool.com

Headteacher: Mr M Wood M.Ed.

18th May 2020

Dear Parents/Carers

We hope you are keeping well at this time. We would like to start by thanking parents for their continued support and with your homeschooling efforts. The staff have been very impressed with the work children have been submitting and have enjoyed seeing what you have all been doing.

As I'm sure you are aware the government are now reinforcing their intentions for schools to reopen on the 1st June for certain categories of children. Currently this includes Nursery children, Reception children, children in year 1 and 6 and to continue to provide support for the children of Key workers and those who are classed as vulnerable children.

We have been working hard in school to put together a plan to ensure the safe return for these children. The DFE guidelines advise that small groups of children ('bubbles' of up to 15) are to be kept apart from other groups of children throughout the school day in order to avoid cross contamination. With this in mind we would like to give parents as much information as possible as to what school will look like from the 1st of June.

Set-up of small groups (bubble)

- Children in nursery, reception, year 1 and year 6 will be kept in their year groups and split into 2 or 3 smaller groups (bubbles) with a maximum of 15 children in each bubble. Each bubble will be assigned a classroom. Individual desks will be spread out in each classroom to accommodate social distancing and children will work at the same desk each day.
- These bubbles will stay together throughout the day and will NOT mix with any other bubble, even another bubble in the same year group.
- They will be supervised by 2 members of staff, they may not be their usual class teacher in many cases but where it is not their usual class teacher, we will endeavour to make sure it is a familiar member of staff. In some cases, this will be a teaching assistant. Each year group WILL have their learning planned by their usual class teacher even if it is delivered by another member of staff.
- The children of key workers who do NOT fall into one of the above year groups will be kept together as their own 'bubble' as they have already spent a significant amount of time together.

Drop off and Pick-ups

- In order to minimise gatherings of people we will be staggering intakes. Each year group will be given a time slot for dropping off children and picking them up. These will range from 8:30am-9:15am for drop offs and 3:00pm -3:30pm for pick ups. More information on start and finish times will be sent to you nearer the time.
- During drop offs and pick-ups children and parents will be expected to adhere to social distancing guidelines and when they enter the playground they are to space out as much as possible. To help, we will be asking different year groups to enter and leave school through different doors (again more information to follow).
- On arrival to school, children will be asked to wash their hands and will again wash their hands as they leave for home.



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- Only one adult is allowed to drop off and pick up their child/children each day. If you feel it is appropriate, especially for year 6 children, we would encourage the year 6 children to walk or cycle to school alone or with another member of their 'bubble'. Please DO NOT allow your child to walk to school with someone who is NOT in their 'bubble' as it will negate all the efforts of social distancing within school.
- If you need to speak to a member of staff please arrange this via the main office or leave a message. Teachers will not be able to get into discussions at the classroom door as they will be ensuring social distancing amongst the children already in school and may not be in their usual classroom.
- When using the school's main office, please be advised that only one person at a time will be admitted in to the foyer, all other people will be asked to form a queue maintaining social distance on the school footpath.

Cleaning and Hygiene

- There will be regular cleaning ongoing throughout each day.
- All door handles, indoor and outdoor, will be cleaned or disinfected frequently.
- Within school all soft furnishings, including bean bags, soft toys and materials which may be difficult to clean will be removed from classrooms.
- All hard surfaces will be cleaned a minimum of twice a day.
- Children will be given their own individual equipment e.g. pencils, rulers, colouring pens which they must not share with anyone else.
- Children will be supervised washing their hands on a regular basis, particularly before eating any food and after playing out.
- Please ensure that children come to school with their own water bottle each day and take it home to be cleaned each night.
- Please try to avoid bringing bags into school, children will not be required to change into PE kits at the moment.

Moving around school including breaks and lunch times

- Movement around school will be minimised. Children will NOT be using communal areas such as the school hall where appropriate to avoid cross contamination.
- Break times and Lunch times will be staggered to avoid 'bubbles' mixing. Children will be allocated specific areas of the playground where their bubble can play at a given time.
- Lunches will be eaten in classrooms which will then be cleaned during an outdoor play session.
- Anyone who usually receives a free school meal will continue to do so. However, these will now be in the form of a packed lunch.
- Currently school is NOT receiving any fruit or milk so therefore you may wish to send your child to school with something additional for break times.

Delivery of the curriculum

The government have made it clear that during this time normal delivery of the curriculum will not be possible. Children will be taught at desks with the teacher at the front directing and explaining tasks. Teachers will be encouraged to maintain social distance guidelines from the children.



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In the Early years a much more formal approach will be needed to keep children safe, we know this will be very strange for little children so we plan to do much more PSHE activities to explain this and help children adjust to their new environment.

School normally uses lots of hands on, practical resources to deliver learning. Unfortunately, this will not be the case upon return to school due to the risk of cross contamination. Some year groups may be given individual, small packs of practical resources such as counters or cubes.

PPE

It has been recommended that PPE will NOT be used in schools by pupils or staff. It will only be used by staff if a child requires personal care or is unwell.

Please ensure that you monitor your child and DO NOT send them to school if they are displaying any symptoms.

Attendance

The government have stated that schools should encourage parents to bring their children to school from the 1st of June if they are in any of the groups highlighted above. However, they have also made it clear that there will be no fines issued for parents who choose to keep their children at home during this time for health and safety reasons.

Home-Learning

Home-learning will continue for all children not in school, even those in nursery, reception, year 1 and year 6, who may not be able to attend due to health and safety reasons.

Parents must be aware though that teachers will now be teaching children attending school full time so they will NOT be able to respond to work and emails as quickly as they have been.

All home-learning tasks will be set by your child's current class teacher.

We know this is a lot of information to take in all at once and thank you for bearing with us with this lengthy email. We will update you next week with specific drop off and pick up times and arrangements as to where and when these will take place.

In order to plan and prepare as fully as possible, we ask that any parents from reception, Year 1 and Year 6 who have chosen to NOT send their child/children back to school for any reason to let school know before this Friday the 22nd May, in writing, by email.

Children who attend our school nursery will be contacted by Rebecca next week.

Any parents who are key workers, whose situation may have changed due to the opening of schools, and now need their child/children to attend school, but who are not in the allocated year groups please contact school so we can arrange a place for your child/children.



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The key worker parents whose children have been attending school the past 9 weeks, please keep school up-to-date with the days you need your child to attend.

We thank you again for your continued support, understanding and patience during this time. If there are any questions, please do not hesitate to contact school and ask for either one of us.

Take care and stay safe

Kind regards
Mr Wood
Headteacher

Mrs Juster
Deputy Headteacher

Miss Egan
Assistant Headteacher