



Greenfield Primary School

Excellence and Enjoyment for All

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Headteacher: Mr M Wood M.Ed.

30th March 2023

Dear Parents/Carers

I am delighted to announce that Year 4 have been invited to attend the Castleshaw Centre on Friday 21st April as part of our participation in the Oldham Linking Project.

We ask that the children arrive at school no later than the normal time of 8.45am in order for all children to be ready to leave school at 9.15am. We will be leaving Castleshaw at 2:30pm. This will then allow for the children to be collected from school at the normal time of 3.15pm. We ask that the children wear their PE kits along with their school jumpers so they are easily identifiable as we will be attending the centre with pupils from another school.

Children must bring their own packed lunch to school on this day, however, this must not include any fizzy drinks or glass bottles. Please also make sure your child's lunch does not contain any nuts due to allergies. Could we please ask that you send it in a labelled carrier bag which we can then dispose of once the children have finished their lunch. This will then avoid children having to carry a lunch box around during the afternoon. If your child is entitled to free school meals and will require a packed lunch from our school kitchen on this day, then please let us know.

Also as we are attending the centre at the same time as another school, it would be helpful if the children bring as little as possible with them on the day. The Castleshaw Centre do have waterproofs and wellies which they can provide for the children if necessary on the day.

Please sign and return the permission slip to school by Wednesday 19th April. Please keep this letter for your information. Please also complete the enclosed medical/consent form and return it to school. All information will be treated in the strictest confidence and forms will be destroyed at the end of the course. If you have any questions or require any further information, then please do not hesitate to ask.

Yours sincerely,

Miss. Sellers
Year 4 Teacher

Greenfield Primary School - Permission Slip

I give permission for my child _____ to attend the trip to the Castleshaw Centre on Friday 21st April 2023 as part of school's participation in the Oldham Linking Project.

Signed _____ (Parent / Carer) Date _____

Data Protection Statement: The information gathered here will be used solely for the purpose stated above. It will:

- Only be held by class teachers and office staff
- Only be accessible to school staff involved with this activity
- Shredded after one year
- Be used to update our records if it contains more accurate data

