



Greenfield Primary School

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Headteacher: Mr M Wood M.Ed.

Excellence and Enjoyment for All

Dear Parents/Carers

I am writing to inform you of the forthcoming Parent's Evening for Nursery children which will be held on Monday 22nd October. Your appointment will give us the opportunity to discuss how your child has settled in. Please indicate your preferred appointment time on the slip below and return to Nursery as soon as possible as appointments will be given on a first-come, first-served basis. I will then return the slip confirming your appointment time. Appointments for Nursery children for this Parent's Evening will be held in the Nursery building and will last five minutes each.

Your child's learning journey book will be available for you to look at whilst you wait so it might be advisable to arrive just before your appointment time. There will also be an opportunity for you to buy books from the School Book Fair for your child or as a gift. School receives commission on sales in the form of books which is a great way of stocking up our library.

Yours sincerely

Rebecca Mubiru
Nursery Manager



Greenfield Primary Nursery – Acknowledgement Slip Parents' Evening

I would like to request a 5 minute appointment between the following times (please tick as appropriate):

Monday 22nd October 2018

- 3:40pm – 4:00pm
- 4:00pm – 4:30pm
- 4:30pm – 5:00pm
- 5:00pm – 5:30pm
- 5:30pm – 6:00pm
- 6:00pm – 6:30pm

Child's Name _____

Key Worker _____

Parent/Carer's Name _____

Parent/Carer's Signature _____

Data Protection Statement : The information gathered here will be used solely for the purpose stated above. It will :

- Only be held by class teachers
- Only be accessible to school staff involved with this activity
- Be used to update our records if it contains more accurate data
- Shredded when children attend new establishment

