



# Greenfield Primary School

*Excellence and Enjoyment for All*

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Headteacher: Mr M Wood M.Ed.

8<sup>th</sup> January 2020

Dear Parents / Carers

## **RE: ATTENDANCE – ABSENCE FROM SCHOOL IN EXCEPTIONAL CIRCUMSTANCES**

The Department of Education (DfE) has amended the Education (Pupil Registration) (England) Regulations 2006 governing requests for holidays in term time.

**From 1 September 2013, the new law gives no entitlement to parents to take their child on holiday in term time.** It makes it clear that **Head teachers may not grant any holidays or other absences during term time unless there are exceptional circumstances** such as unique situations due to parents' work/employment commitments which have been verified by the employer, where there has been a trauma or bereavement in the immediate family or there is an opportunity for a holiday for a terminally ill immediate family member.

As a general guide any activity, holiday or event that can be arranged during the annual 13-week holiday time should not be authorised during the school term.

Parents can receive a Penalty Notice from the Local Authority for taking their child on holiday in term time without the consent of the school. These Penalty Notices cost £60 per child per parent if paid within 21 days and £120 per child per parent if paid between 22 and 28 days. This will apply to unauthorised term time absences of ten sessions or more.

If a child's attendance is between 95%-100% they have the best chance of success; if attendance is between 85%-90% they have less chance of success; if a child's attendance is between 75%-80%, the poor attendance has a serious impact on education and reduced life chances. High levels of absence has led the Government to make this important change in legislation.

Yours sincerely

Mr M Wood  
Headteacher

