

GREENFIELD PRIMARY SCHOOL

ACTION PLAN - CORONAVIRUS Health & Safety Emergency Planning

Action Plan

- Every classroom and communal area will be issued with a box of tissues and anti-bacterial handwash.
- Teachers will discuss hygiene as a whole class issue.
- All staff and children will be advised to cover their nose and mouth when coughing or sneezing, using a tissue where possible.
- Dirty tissues will be promptly and carefully disposed of in plastic bags provided.
- All staff and children will be advised to wash their hands frequently and thoroughly with soap and warm water for 20 seconds.
- Adults will supervise both Key Stage 1 and Key Stage 2 children ensuring they wash their hands for 20 seconds.
- The Site Manager will be instructed to frequently clean touched surfaces, ie desks, sinks, toilet and door handles, and telephones. In addition, computer key boards need daily wiping.
- Staff with respiratory illness or flu-like symptoms should go home, seek advice from a doctor and only return to work when fully recovered.
- If a child shows these symptoms at school, parents must be notified immediately; the child being isolated from other children until they are taken home and parents should seek advice from a doctor.
- Sick children should stay at home, away from the school, until they no longer have symptoms, to prevent spreading the infection to others.

NHS Coronavirus Service : Telephone 111