



# Greenfield Primary School

*Excellence and Enjoyment for All*

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Headteacher: Mr M Wood M.Ed.

22<sup>nd</sup> September 2023

Dear Parents/Carers

I am writing to inform you of the forthcoming Parents Evenings which will be held on Tuesday 17<sup>th</sup> October and Thursday 19<sup>th</sup> October 2023. We are again using the appointment system through ParentMail. **You will receive an email nearer the time**, with login details allowing you to book an appointment of your choice. Please note the sooner you access this facility the more choices you will have. You will not be able to book after Monday 16<sup>th</sup> October.

You can amend your details (email address / mobile number) yourself on the ParentMail website or contact ParentMail directly if you have any problems accessing the appointment system. Following this, if you are still unable to use the programme, please contact the school office.

Please arrive early for your appointment to give yourself an opportunity to look at the book fair in the school hall. There is a huge variety of exciting and stimulating books which can be bought for your child or indeed as presents given the time of year. School receives substantial commission which we will be able to take in the form of books to help stock our library.

Yours sincerely

Mr M Wood  
Headteacher

