



Greenfield Primary School

Excellence and Enjoyment for All

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Headteacher: Mr M Wood M.Ed.

20th July 2022

Dear Parents/Carers

Please find the following information below in preparation for September 2022.

Due to Government requirements school will be operational for ten extra minutes each day, each week, from Monday 5th September 2022. The school doors will be open at 8:35am to allow the children time to start their school day at 8:45am. This is the time the gates will be closed. Anyone arriving after this time will need to report to the main office. The end of the school day remains at 3:15pm.

Year 4, 5 and 6 pupils will enter school via the door at the far end of school. At home time, to avoid congestion coming down the stairs, Year 4 will leave via the same door; Year 5 will leave via the door at the bottom of the stairs near the hall; Year 6 will exit via the fire door at the back of the hall.

Reception to Year 3 will all be based downstairs and will enter and exit school via their classroom doors. These doors will be labelled.

Children are now to bring their PE kit (white top, navy or black bottoms) to school to change into on their allocated PE slots. Please ensure your child has their PE kit in school Monday to Friday each week. Full uniform must be worn on all days.

Year 3 to Year 6 dinner money will be £2.70 a day, £13.50 a week from 5th September 2022. PlusPay will be in operation from September to all those paying for school lunches. It should be available by Wednesday 7th September 2022. If anyone has difficulty paying online, please contact the school office on 0161 770 5525. If you have an Android or Apple smartphone, we would highly recommend you download the free IRIS ParentMail App so that you can make easy, online payments. To do this, simply search for "ParentMail" in your App store.

Mrs Lavin will be returning from Maternity Leave in September and our teaching staff will increase with two new experienced teachers, Miss Holt and Mrs Dench.

The term dates for 2022-2023 are also attached to this email.

I hope you all have a wonderful summer and I look forward to seeing you all in September.

Take Care and Best Wishes

Yours sincerely

Mr M Wood
Headteacher

