



Greenfield Primary School

Excellence and Enjoyment for All

Shaw Street, Greenfield, Oldham, OL3 7AA

Telephone: 0161 770 5525

Email: info@greenfield.oldham.sch.uk

www.greenfieldprimaryschool.com

Headteacher: Mr B Storey, B.A.Hons

3rd September 2026

Dear Parent/Carer,

It is lovely to be back at Nursery after the summer break. Welcome to our new children and families. We are very impressed with how beautifully our new starters have come in within their first few days.

We are having a wonderful time getting to know each other. We will be sending some photos home of your child in their first few days with us so that you can get a snap-shot of some of the activities your child has particularly enjoyed. Please feel free to ask any questions at drop-off and pick-up time. Our staff are more than happy to pass on anything you would like to know.

On most days in Nursery, your child will work with myself (Rebecca) the Nursery Manager, Sarah, our Deputy Manager and Gemma and Katie our teaching assistants. This information is good to know as your child may wish to talk about their teachers at home.

The children look very smart in their uniforms. Please make sure you label everything, especially coats, jumpers and cardigans. Please ensure your child has a set of spare clothes in a labelled bag on their peg. Spare clothes can be any clothes, they do not need to be uniform. We do have a stock of spares, but if your child is sent home in Nursery clothes, please wash and return them so that we do not run out!

Every child needs a water bottle with their name on it at Nursery. We suggest that your child's bottle stays at Nursery as we wash and refill them daily, but understand if you wish for your child to take their bottle home, please remember to bring them in every day.

If your child wears nappies you must send enough in each day. These must also be kept in a named bag on their peg with wipes and nappy sacks. We do not have space to keep a large stock at Nursery so please ensure you check your child's bag daily to see if anything needs replenishing. Getting used to using the toilet at Nursery can be a learning curve for some children. With this in mind, we teach the children about how and when we use the toilet, when and how we wash our hands and give lots of support and reminders. Bear with us, sometimes there are a fair few toileting accidents at this time of year whilst the children adjust.

Please note, dinner money is due on the first day of the week your child has a school dinner. Each school dinner costs **£3**. Alternatively, you can top up a higher amount of your choice.

Once your details are put onto Parentmail, you will be notified, and any dinner money payments can be made following these steps:

- Log into Parentmail
- Click on Menu
- Click on Accounts
- Click on School Dinners
- Click on Top up
- Add your top up amount
- Click on Add to basket
- Follow the payment instructions

You will get a reminder when you need to top up your account again. If you fall behind with dinner money payments, you may be asked to bring your child with a packed lunch the following week.

Please may I remind all parents that we are a nut-free school, and no items containing nuts should be sent into Nursery, including in packed lunches.





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Please remember Nursery fees are also due on the first day of the week your child attends. This is only applicable to children who attend Nursery for more hours than they are eligible for funding for.

To pay your child's Nursery fees using Parentmail

- Log into parentmail
- Click on the menu
- Click on payments
- (if the item you are wanting is not there please click on the shopping trolley icon at the bottom of the screen and the item will appear.)
- Click on the item and follow the payment instructions

If you fall into arrears with Nursery fees, you may be asked to keep your child at home for all hours that are not grant funded.

Please send your child with a weatherproof coat every day. We want them to be able to take advantage of our outdoor area as much as possible and appropriate clothing makes this possible. In hot weather, we also request for your child to be sent in with a sunhat and suncream in their bag. Ideally, we could do with a bottle of suncream to be left in Nursery for your child as we are unable to use any other suncream on each child in case of allergies.

This half term we will begin by learning through the theme 'All about me' and 'Colours'. We will also spend time getting to know each other and teach/remind the children of expectations for looking after our classroom. We will also create some family portraits. The children will also begin some level 1 phonics sessions in small groups with me.

Please note there is a 20 minute/ half hour window in our timetable for dropping off/picking up your child at the beginning and end of the day. You can come any time between 8:30-8:50am and 3:00-3:30pm. If for any reason you need to pick up or collect your child outside of these times, please use the main entrance to sign your child in/out.

We will be using Tapestry which is an Online Learning Journal to track our children's learning. We are in the process of adding new children to this, and when it is active we will send an email to the address you included within the Tapestry permission letter in your child's admission pack. This usually takes us a few weeks to get started as our priority at this time of year is settling the children. If you already have a tapestry parent account because your child was with us last year, you do not need to update or change anything.

If you have any questions regarding any of the information within this letter, please do not hesitate to ask.

Kind regards

Rebecca Mubiru
Nursery Manager

